

Action Items

The Mid-Shore Regional Council Executive Board held a scheduled meeting on November 22, 2013. The meeting was held at the Mid-Shore Regional Council office. Members in attendance were: Walter Chase, Dirck Bartlett, Andy Hollis, Kurt Fuchs, Allen Nelson and Gale Nashold. MSRC staff present was Scott Warner and Terry Deighan. The meeting was called to order at 3:02 p.m.

*Approval of Minutes*

The first order of business was to obtain approval of May 30, 2013 Minutes. Mr. Fuchs made a motion to approve, that motion was seconded by Mr. Nashold and the Minutes were approved as presented by unanimous consent.

The next order was to obtain approval of the May 30, 2013 closed executive session Minutes. Mr. Chase made a motion to approve, that motion was seconded by Mr. Fuchs and the closed session Minutes were approved as presented by unanimous consent.

The final set of minutes for approval was the minutes of June 7, 2013 closed executive session Minutes. Mr. Chase made a motion to approve the Minutes as presented, that motion was seconded by Mr. Fuchs and the Minutes were approved into record by unanimous consent.

*Financial Report*

The next order of business was presentation of the current financial report. Treasurer Fuchs presented the report stating all funding and expenditures are on track. Mr. Hollis made a motion to accept the report into record, that motion was seconded by Mr. Nelson and approved unanimously.

*Ratification of electronic vote "Resolution accepting the MTA FY14 MTA Coordination Grant"*

Mr. Warner stated that he had received five responses from the Executive Board regarding this resolution and all five were in "Support." Mr. Chase made a motion to ratify the electronic vote, Mr. Fuchs seconded the motion and the vote was ratified by unanimous consent.

*Modification of the MOU between MSRC and Salisbury University for Broadband Capacity Building Project Specialists*

Mr. Warner explained that Salisbury University would like to double the MSRC's compensation related to their executive director's commitment to the project since two project specialists are now being housed at the MSRC and not just one as originally planned. Mr. Nelson made a motion to allow such modification of the original MOU, Mr. Chase seconded the motion and it was passed by unanimous consent. Mr. Warner also stated that since the capacity is now available, the IT Directors' group will be revisited in the New Year.

*Discuss/approve recommendation of the 2014 MSRC Executive Board*

Mr. Warner reminded the Board Members of the automatic changes to the Vice Chair positions that occur due to the MSRC By-Laws. They are 1<sup>st</sup> Vice Chair will be Talbot County, 2<sup>nd</sup> Vice Chair will be Dorchester County, and 3<sup>rd</sup> Vice Chair will be Caroline County. In addition, following historical rotation the General Assembly member will be Senator Richard Colburn. Mr. Warner added that in recent conversations with Commissioner Jeff Ghrist and Councilman Ricky Travers that they would continue to serve on the Executive Board. After discussion the proposed 2014 slate will be presented at the next full Council meeting on December 12, 2013:

- Chairman: Walter Chase
- First Vice-Chairman: Andy Hollis (Talbot)
- Second Vice-Chairman: Ricky Travers (Dorchester)
- Third Vice-Chairman: Jeff Ghrist (Caroline)
- Secretary: Allen Nelson
- Treasurer: Kurt Fuchs
- General Assembly: Richard Colburn
- Member-at-large: Dirck Bartlett
- Member-at-large: Gale Nashold

Old Business

*Health Cluster's Economic Impact Work Group*

Mr. Warner stated that the MSRC is exploring how to support this vital economic engine for the region by initiating various discussions with regional leaders. He mentioned the positive movement of Talbot County and the Town of Easton accepting the EDA grant even though Shore Regional Health System has the new medical facility on a "rolling delay."

*Upper Shore Manufacturing and Business Council (USMBC) update*

Mr. Warner informed the group that the USMBC has been reconstituted into the Eastern Shore Manufacturing Council (ESMC) and USMBC members asked the MSRC for assistance many months ago. The MSRC worked with ESEC and the Upper Shore Workforce Investment Board in giving guidance to the restructuring. He pointed out that ESEC was instrumental in this effort. ESMC has hired Bill Barnes as their new executive director. ESMC is using the MSRC's address for a physical home. Mr. Barnes will use the ESEC office and hotDesks location in Salisbury for office space as needed. The ESMC will also utilize the private services of Terry Deighan.

*Letters MSRC sent*

Mr. Warner reminded the members that three letters that were previously approved by the Executive Board had been sent by the Council:

- An endorsement letter in favor of the Rural Maryland Prosperity Investment Fund.
- An endorsement letter in support of AHEC and other regional healthcare entities application for an EARN planning grant.

- A letter of concern requesting MDA to delay their proposed new phosphorous regulations. Mr. Warner commended Mr. Fuchs on spearheading this effort for the MSRC. Mr. Fuchs voiced his thanks for all the input that was given. As a result of concerns identified in the public meetings and public comment process, MDA withdrew the regulations to consider comments and resubmit at a later date.

### New Business

#### *Presentation of FY12 independent financial statements*

Copies of both the MSRC and Shore Gourmet (SG) FY12 financial reports were presented to the Board for review. They were both prepared by certified public accountant Darian Sump, owner of Sump & Associates. Mr. Warner stated that he wanted the MSRC to receive the SG financials since grant funds flowed through the MSRC to SG during FY12. Once the 501c6 organization's funds no longer go through the MSRC the Executive Board should not need to review SG's financial statements. Chairman Bartlett suggested that the Board Members take the documents with them to review and they could take action on them at the next Executive Board meeting.

### Other matters

The next full MSRC council meeting will be December 12, 2013 at the Hyatt in Cambridge. It is during the MACo Conference and will begin at 11:00 a.m., followed by a joint regional council luncheon beginning at 11:45 a.m. Members of the Tri-County Council for the Lower Eastern Shore, Upper Shore Regional Council (USRC), and the new Executive Director of Tri-County Council for Southern Maryland will be in attendance. The USRC has enlisted a speaker for the event, Mr. Jason Broadwater.

### Member comments/requests

None

### Adjourn

The meeting was adjourned by unanimous consent at 3:53 p.m.